

# ***Q/ris 3000 Admin Tool Use***



medQ Customer,

Recently medQ released our Q/ris 3000 Admin Tool. This tool provides the capability for you to change many of the elements in an order; including the ability to change a final report which may have already been distributed to the ordering physician. Due to the critical nature of such changes and the possible impact on the patient, we track all user activity including what was changed, when and by whom. The log of these edits will be available to you within the Admin Tool itself.

Due to this possible impact we want to remind you that it is your responsibility to manage who has access to this tool. Also, that you should ensure the designated Admin Tool users understand the critical nature of the changes being made and that some changes may result in a different final report than has already been distributed. If this is the case, you may want to distribute the new report and notify the recipients that this is an altered version of the report.

We believe it is still best that you use the addendum function for changes made to a final report that has been distributed, and recommend you use that functionality.

We appreciate your business and believe giving you the capability to self edit increases your productivity and turnaround time. However, we do need to caution you to use this in a clinically responsible manner.